

# Terms of Participation for Exhibitors



## 1. Event

**ISS 2016 – INTER-SHOE-SERVICE**  
in connection with the German Shoemaker Day  
12. – 13. March 2016  
[www.iss2016.de](http://www.iss2016.de)

## 2. Venue

Messecenter Rhein-Main  
Robert-Bosch-Str. 5-7  
D - 65719 Hofheim-Wallau  
Germany

## 3. Realisation and Organisation of the Event

Rhein-Main-Hallen GmbH  
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## 4. Legal entity

ZDS Zentralverband des Deutschen  
Schuhmacher-Handwerks  
President: Arno Carius  
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General Director: Peter Schulz  
Exhibition manager: Helmut Farnschläder  
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[www.schuhmacherhandwerk.de](http://www.schuhmacherhandwerk.de)

## 5. Dates and times of the Event

Saturday - Sunday 12. – 13. March 2016

Opening hours:	Saturday, 12.03.2016	⇒	8.30 a.m to 6.00 p.m
	Sunday, 13.03.2016	⇒	8.30 a.m to 4.00 p.m
Set up:	Thurs./Friday 10./11.03.2016	⇒	8 a.m to 10.00 p.m
Dismantling:	Sunday, 13.03.2016	⇒	4.00 p.m to 00.00 p.m
	Monday, 14.03.2016	⇒	7.00 a.m to 3.00 p.m
Note:	Set up and Dismantling for hall 1 (First floor) will be handled with the two lifts. Width 2,85 m, Depth 2,15, High 2,40, 3 to		

In the interests of all participating exhibitors it is forbidden, to start the dismantling before 4 p.m on Sunday, 13<sup>rd</sup> March 2016. If this rule is violated, the exhibitor concerned will be obliged to pay a fine of €500,00 + VAT.

## 6. Admission

Only the organizer will decide, which companies are allowed to exhibit at the show and reserves the right to refuse applications from unsuitable companies. The refusal of applications is definite and the matter can not be entered into.

## 7. Application

An exhibitor registration is binding, subject to the agreement of the organiser. Registrations with options can not be considered. The naming of goods to be exhibited is the basis of the contract, other goods than those stated for can not be exhibited. The exhibitor recognises the exhibition terms and conditions when signing and returning the completed application form. The organizer retains the right to re-position any exhibitor, change the size of the stand or undertake other structural changes should it become necessary. Sharing a stand is only possible with the permission of the organizer. The exhibitor is not allowed to leave his stand unattended at any time during the exhibition.

The exhibitor is not permitted to sublet or to cede the assigned booth completely or partly or to undertake orders for other companies without the permission of the organizer. The co-/sub-exhibitor is liable to a fee of € 390,00 + VAT in the event that the admission has been granted by the organizer. In the case of a subletting or surrender of the booth to a third person without permission, the organizer can demand the removal of the booth through the third party, or 50 % of the stand rent as compensation.

## 8. Cancellation

### 9. Stand Rentals

The cost for a stand for all registrations received before 31st January 2015 is € 129,00, until 30<sup>th</sup> June 2015 € 135,00 + VAT per square metre exhibition area. After this date the square meter price is € 145,00 + VAT. Co-/Subexhibitor € 390,00 + VAT. The organiser will, to the best of his ability, refer the exhibitor to contractors, who will if necessary arrange the construction of the stand and hiring of furniture.

#### Electricity Tariff

Our Electricity tariff for each exhibitor is € 155,00 (2 days Set-up, 2 days Exhibition, 1 day dismantling). Referring to the lowest connected load 3,3 kW the proportionate energy costs will be calculated to this rate. Exceeding values for higher connected loads will be accounted for separately by RMH in connection with the installation with € 40,00 + VAT and will be charged according to consumption. The order form for electrical installations is part of the booklet Technical Information.

#### Refuse Disposal

Each Exhibitor/Stand Constructor is responsible for disposing of his/her own refuse. Our Experience shows that most Exhibitors and Stand Constructors do not fulfill this commitment. To cover all costs we will charge an amount of € 4,90 + VAT per sqm Exhibition Stand.

#### Exhibitor passes

Two exhibitor passes will be issued free of charge per stand up to 10 m<sup>2</sup> once the stand rent has been paid. One further exhibitor pass will be issued for each further full 5 m<sup>2</sup>.

### 10. Forfeit clause

Quantitative exhibitor claims against the organiser must be brought forward in writing two weeks after the closing of the exhibition. Any claims received after this period are forfeited.

### 11. Invoice and payment conditions

The exhibitor will, after application for a stand receive an invoice which must be paid in full by no later than 15th January 2016. Invoices issued after this date are due immediately. The organiser reserves the right to break off the contract, should payment not be received on time, the exhibitor is in such a case still liable for 100% of the exhibit stand cost. Objections have to be raised within 8 days.

### 12. Security

The general security of the exhibition area and halls will be undertaken by the organizer without liability for losses or damages. The exhibitor himself is responsible for the supervision of the stand. This also applies to set-up and dismantling periods. Special security is only allowed with the organizers permission.

### 13. Liability

The organiser is neither liable for damages at the exhibition either to goods or stand equipment or for subsequent damages.

### 14. Insurance

We suggest the exhibitor insures all exhibition goods and to take out a liability policy at his/her own expense.

### 15. Activities outside of the stand

Exhibitors are reminded that all promotional activities must take place within the confines of the exhibit stand area. Exceptional cases may be granted by the organiser.

### 16. Official permission

The exhibitor is responsible for gaining the required permission for his activity, or the activity of his agents, on the stand and for agreeing to the organizers terms and conditions.

### 17. Catering

The Catering Department of Messecenter Rhein-Main is available to answer all questions with reference to catering prior to and during the exhibition, they reserve the in house catering right. Exceptions can only be made with a written agreement from the Rhein-Main-Halls GmbH and Messecenter Rhein-Main. Order forms are part of the booklet Technical Information

### 18. Shipping

RMH GmbH does not accept delivery of packets or goods. Deliveries are made by our contractual shipping partner: Messecenter Rhein-Main. All packets or goods for set up begin must be posted to

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and must be declared with the name of exhibition ISS 2016, Hall No., Stand No., company name.

### 19. Oral secondary agreements

Oral secondary agreements are only valid with a written confirmation.

### 20. Location of the contract's fulfillment and competency of court

The exclusive location of the contract's fulfillment is the residence of the organizer. This applies to all obligations in the concluded agreements. Competency of court for all disputes is Wiesbaden.

Date: 09. May 2015